

Alpha Kappa Alpha Sorority, Incorporated®
Manual of Standard Procedure
(Bylaws, Article III, Section 22)

Potential Nominees for the Position of Tamiouchos or Pecunious Grammateus

To be considered as a candidate for the offices of Tamiouchos or Pecunious Grammateus, interested members must submit the *Prospective Financial Officer Candidate Disclosures* form to the Nominating Committee of her chapter certifying that she has not been sanctioned criminally or civilly for misappropriation of funds. This form is for the sole use of the Nominating Committee and will be kept confidential. The chapter will maintain a copy of this form for its records; said records will also remain confidential.

For the purpose of this reporting, *legally sanctioned* means any legal action, criminal or civil in nature, including, but not limited to, criminal conviction, criminal pleas of guilty and no contest, being named personally in a civil lawsuit where there has been a finding of civil culpability or which resulted in a settlement as a result of misappropriation of funds.

For the purposes of this reporting, *internally sanctioned* means action taken outside the legal arena, but within another organization or the sorority, including, but not limited to suspension, probation, withdrawal of privileges, and resignation of office or positions as a result of misappropriation of funds.

The *Financial Officer Candidate Disclosures* form should also be completed by the Anti-Tamiouchos, the Anti-Pecunious Grammateus, and the Graduate Chapter (if a chapter has these positions).

PROSPECTIVE FINANCIAL OFFICER CANDIDATE DISCLOSURES

This form is to be completed by all prospective candidates for Chapter Tamiouchos or Pecunious Grammateus and retained by the Chapter¹ as required by Article III, Section 22 of the 2016 Alpha Kappa Alpha Sorority, Incorporated *Constitution and Bylaws* which provides that:

Article III - Section 22

To be a candidate for Chapter Tamiouchos or Pecunious Grammateus, a candidate shall certify that she has not been sanctioned (1) legally or (2) internally by another organization for misappropriation of funds.

In accordance with Article III, Section 22 of the bylaws referenced above, I, hereby certify the following:

I, _____, am a prospective candidate for the financial office of:

Tamiouchos ☐

Pecunious Grammateus ☐

Have you been sanctioned legally for misappropriation of funds?

Yes ☐ No ☐

If yes, please provide an explanation (use additional sheets if necessary):

Have you been sanctioned internally by another organization for misappropriation of funds. Yes ☐

No ☐

If yes, please provide an explanation (use additional sheets if necessary):

I understand that signing this statement constitutes an oath or affirmation that the statements above are true. I understand that willfully giving false information in this statement is false swearing and is a misdemeanor offense.

(Printed Name)

Date

Signature

Subscribed and sworn before me this _____ day of _____, _____.

My commission expires: _____

Notary Public

¹ This form is to be used by the Nominating Committee and maintained confidentially by the Chapter. This document is not to be circulated or disseminated outside of the Nominating Committee. See *Manual of Standard Procedure*.