



Alpha Kappa Alpha Sorority, Incorporated®

Alpha Delta Chi Omega

CHAPTER RULES

Approved: November 15, 2025

Effective: January 8, 2026

Chapter Meetings/Committee Meetings

1. Chapter Meetings

- A. Each Soror may speak for up to two minutes per topic
- B. A Soror must be recognized and may speak on an issue no more than twice.
- C. The Philacter assists in maintaining order during meetings per Basileus's request.
- D. Meetings typically last two hours, which may include a refreshment period.
- E. Sorors arriving after the meeting is called to order must recite the password and pay a \$2 late fee. Collected fees support members with financial hardship (see Chapter Emergency Assistance Fund). The door keeper records the names of late arriving Sorors.

2. Committee Meetings

- A. The committee chairman must make an effort to notify all members before conducting committee business.
- B. The committee chairman should not make decisions alone that impact the entire chapter.
- C. All committee chairmen are responsible for scheduling committee meetings.

Chapter Emergency Assistance Fund

Emergency Assistance Fund: The Chapter may create an optional emergency fund for Sorors facing financial hardship who wish to stay active. Members can donate to help build reserves. To request assistance, members should contact the Basileus and Tamiouchos. Aid is given if funds are available, on a first-come-first serve basis, using criteria set by the Basileus and Tamiouchos. A Soror may access this fund once every five years.

Operating Procedures

The Chapter maintains the following operating procedures, which shall be made accessible within the Chapter's platforms to ensure availability for all members.

- Membership Committee Operating Procedures
- Financial Operating Procedures
- Courtesy Committee Operations Guide

- Technology Operating Procedures

In addition to these established procedures, the Chapter regularly reviews and updates each guide to reflect best practices and address emerging needs. This commitment to transparency and accessibility ensures that all members can readily refer to operational guidelines, promoting consistent standards and efficient collaboration throughout the organization.